



Lee County Board Meeting Minutes

Lee County, Illinois

12/19/2024 6:00 PM CST

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order December 19, 2024 at 6:01 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon IL.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance.

III. Invocation - Pastor John Kalebaugh of the Refuge Church in Amboy

Pastor John Kalebaugh - Refuge Church in Amboy - let the board in an invocation.

IV. Roll Call:

Clerk Petersen called to roll. Member physically present were: Chairman Olson, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Naylor, Schielein, Wilson and Zeman. Via Zoom: Huss and Pearson. Absent: Skrogstad and White. 3 Vacant seats.

V. Announcements:

A. Please mute or turn off cell phones

B. Cruz Wells - Presentation of 4th Grade 3-D Project of Lee County Courthouse

Clerk Petersen introduced Cruz Wells a 4th Grade student at Madison Elementary in Dixon. He was here to talk about his 4th grade history project which is a 3-D replica of the Lee County Courthouse. He won outstanding award and the replica will be on display at the courthouse for some time for everyone to enjoy.

C. Dick Capacius - 25 Year Acknowledgement

Eric Englund Facility Director acknowledged Dick Capacius and his 25 Years of service to the county.

VI. Approval of Board Minutes: November 21, 2024 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

VII. Resolution: Appointment of Ryan Rod to Fill Vacancy in County Board District 2

Motion to approve Resolution #2024-12-001 Appointment of Ryan Rod to fill the vacancy in County Board District 2. **Moved** by Mr. Gascoigne. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

A. Clerk Petersen gives Oath of Office to Mr. Rod

Clerk Petersen swore in Ryan Rod. He is marked present at 6:10 P.M.

VIII. Resolution: Appointment of Jennifer Dallas to fill an Unexpired Term in County Board District 4

Motion to approve Resolution #2024-12-002 Appointment of Jennifer Dallas to fill the unexpired term in County Board District 4. **Moved** by Ms. Naylor. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

A. Clerk Petersen gives Oath of Office to Ms. Dallas

Clerk Petersen swore in Jennifer Dallas. She is marked present at 6:11 P.M.

IX. Monthly Resolutions: Joseph Meyer Resolutions - None

X. Zoning and Planning

A. Monthly Report and Minutes

1. Monthly Report

B. Petitions Going To the Zoning Board of Appeals: 2 Petitions

1. Petition No. 24-P-1634 by Georgios Karountzos, as owner of certain real property identified as PIN #12-14-16-300-001

Motion to move Petition 24-P-1634 by Georgios Karountzos to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Ms. Dallas. **Motion carried** unanimously by voice vote.

2. Petition No. 24-P-1635 by Jake R. Kastner, as owner of certain real properties PINs #07-02-34-300-022, #07-02-34-300-017, #07-02-34-300-035, #07-02-34-300-018.

Motion to move Petition 24-P-1635 by Jake Kastner to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Mr. Gascoigne. **Motion carried** unanimously by voice vote.

C. Petitions Going To the Planning Commission: None

D. Petitions Coming From the Zoning Board of Appeals: None

E. Petitions Coming From the Planning Commission: None

XI. Administrator Monthly Update and Board Member Comments

Administrator Englund spoke on behalf of the posting of the New Human Resource Coordinator.

No Board Member Comments.

XII. Public Comments:

Ms. Henkel Zoning Administrator spoke on behalf of IDNR and the US Army Corps of engineers that are currently conducting elevation surveys along the lower rock river. The crew will be walking onto and taking pictures of private properties.

A. Items on the agenda - visitors allowed 10 minutes

- B. Items not on the agenda - visitors allowed 5 minutes

XIII. County Organization Presentations/Updates:

- A. Lucas Pauley - Visit Lee County - Quarterly Report and Updates

Lucas Pauley gave his quarterly report and updates. Highlights:

- Goals of visit Lee County
- Social Media Analysis
- Advertisements
- Television/Digital Analysis
- Tourism Analysis
- Pursue Grant Opportunities
- Goals for 2025

XIV. Reports of Standing Committees:

- A. County Services Committee: Jack Skrogstad, Chair

Mr. Freil gave the report in Mr. Skrogstad's absence.

- B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report.

- C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Wilson gave his report.

- D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report. Total of 84 Claims were submitted and approved.

- E. Finance Committee: Jim Schielein, Chair

Mr. Schielein gave his report.

- F. Executive Committee: Bob Olson, Chair

Chairman Olson stated minutes are in the agenda packet.

XV. Reports of Other Committees or Appointments

- A. Board of Health: Katie White, Liaison

Ms. White was absent no report.

- B. 911 Board: Keane Hudson, Liaison

Mr. Hudson gave his report.

- C. Tri-County Opportunities Council: Reed Akre, Liaison

Mr. Akre gave his report.

- D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone

Administrator Jeremy Englund gave a report.

- E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre gave his report.

F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman stated there was no meeting.

G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson stated there was no meeting.

H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XVI. Unfinished Business:

None

XVII. New Business:

A. Resolution: MFT Maintenance Appropriation

Motion to approve Resolution #2024-12-003 MFT Maintenance Appropriation. **Moved** by Mr. Wilson. **Second** by Mr. Gascoigne. **Motion carried** by voice vote.

B. Resolution: Battery Energy Storage Systems Moratorium

Motion to approve Resolution #2024-12-004 Battery Energy Storage Systems Moratorium. **Moved** by Mr. Koppien. **Second** by Mr. Kitson. **Motion carried** by voice vote.

C. BAR Form - ARPA Expenses Reallocation

Motion to approve the reallocation of \$18,965.59 of unobligated ARPA Funds to the Capital Fund for use on future projects. **Moved** by Mr. Freil. **Second** by Ms. Naylor. **Motion carried** by voice vote.

D. BAR Form - Reallocation of Abandoned Properties ARPA Funds to Capital

Motion to approve the reallocation of \$109,721 of ARPA funds that were originally allocated for Abandoned Properties to the Capital fund to use for all capital projects. **Moved** by Mr. Freil. **Second** by Mr. Bivins. **Motion carried** by voice vote.

E. FY 2026 Budget Meeting Schedule

Motion to approve the FY 2026 Budget Meeting Schedule. **Moved** by Ms. Naylor. **Second** by Mr. Hudson. **Motion carried** by voice vote.

F. Lee County Comprehensive Noxious Weed Work Plan 2025

Motion to approve the Lee County Comprehensive Noxious Weed Work Plan for FY 2025. **Moved** by Mr. Koppien. **Second** by Mr. Freil. **Motion carried** by voice vote.

XVIII. Appointments:

None

XIX. Executive Session

None

XX. Approval of County Officers Reports/Quarterly Treasurer's Report

Motion to approve the County Officer's Reports and the Quarterly Treasurer's Report. **Moved** by Mr. Wilson. **Second** by Ms. Naylor. **Motion carried** by voice vote.

A. County Clerk Report

XXI. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Kitson. **Second** by Mr. Book.

Roll call vote is called:

YES: Book, Dallas, Freil, Gascoigne, Hudson, Kitson, Koppien, Naylor, Pearson, Rod, Schielein, Wilson, Zeman, Akre, Bivins and Olson

NO: None

ABSENT: Huss, Skrogstad and White

One Seat Vacant

Motion carried by roll call vote.

XXII. Approval of Board Member Mileage and Per Diem

Motion to approve the Board Member Mileage and Per Diem. **Moved** by Mr. Wilson. **Second** by Mr. Bivins. **Motion carried** by voice vote.

XXIII. Motion to Adjourn:

Motion to Adjourn. **Moved** by Mr. Wilson. **Second** by Mr. Freil. **Motion carried** by voice vote.

Adjourned at 6:51 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board